



Holly Lodge



A Specialist 11-19 Science College
 Holly Lane, Smethwick, West Midlands, B67 7JG
 Tel: 0121 558 0691 Fax: 0121 558 6136 Email: info@holly-lodge.org
 Website: www.holly-lodge.org
 Headteacher: Mr Paul Shone BA (Hons) MA

Whole School Parent 'Drop In'

Monday 14th November 2016

Dear Parent/Carer

At Holly Lodge we value regular communication with parents and understand that there are times when you may have questions about life at Holly Lodge that your son/daughter has not been able to answer or is a matter separate to those discussed at Parents Evenings. This year, we are introducing parental 'drop ins', which are an opportunity for parents to come into school and speak to a member of staff about their query or concern or even to share some ideas. We have already held some for parents of new Year 7 students which have been very successful and now we would like to offer this opportunity to parents from every year group.

Our first 'Whole School Drop In' is:

Monday 14th November 2016 – 5.00 – 7.00pm.

If you would like to take this opportunity could you please complete the slip below, indicating the time you will be attending and return it to your son/daughters form tutor. When you arrive on Monday 14th November please make your way to B Block Hall, where there will be a number of staff waiting to speak to you.

If you are unable to make this 'drop in', there will be future opportunities, including Progress and consultation Evenings.

For other enquiries regarding your child's education at Holly Lodge, you can also contact staff at school on 0121 558 0691.

We look forward to seeing you

P Shone

Headteacher

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Whole School Parent 'Drop In'

Monday 14th November 2016

Child's name.....

Tutor Group.....

I am the parent of the above named child and I will be attending the Parent 'Drop In' on Monday 14th November at the time indicated below –

5.00 – 5.15pm	5.15 – 5.30pm	5.30 – 5.45pm	5.45 – 6.00pm	6.00 – 6.15pm	6.15 – 6.30pm	6.30 – 6.45pm	6.45 – 7.00pm

(please tick)