

Amended Fire evacuation Plan for September under COVID 19

As you will all be aware we do need to be able to get students out should the fire bell ring. The issue under COVID is that the use of one central assembly point will cause the Bubbles to mix. In a real fire situation we could argue that this is of secondary importance but the potential for a false trigger either by student or site working would mean that breaking the Bubble would be the greater risk. To that end I have worked with our external fire officer on the risk and solutions. The rationale is that each Bubble would have its separate fire assembly point that minimises crossover of students. This means that each Bubble zone would have its designated fire assembly point.

For this to be effective the following procedures will need to be followed.

1. The teacher of the class needs to be aware of the evacuation route and assembly points
2. Each classroom will have an outline of the evacuation point and route
3. As you may be teaching in different areas you need to read the notice and ensure you are familiar with where to go and which exits are to be taken
4. Fire routes will be on the wall.
5. If in the event that you spot any signs of a real fire take your group out of any door and ignore direction signs
6. If the fire bell rings escort your class to the designated point and check on the students you have in front of you if all who were in your class are present let the Assistant Year group leader know
7. You will be told when it is ok to return and then enter by the same door you left the building.
8. All staff not teaching will assemble outside main reception.
9. If the fire alarm goes off at break or lunchtime the instruction is now that the form tutor will meet their students at the relevant Bubble Fire point. Why tutors simply??
 - you will know who is missing from AM reg and be familiar with your group
 - you will know the bubble area they are in as you registered them in the bubble area
 - you will know if any child was going to leave on any appointment
10. The assistant year group leader will come to the fire assembly point and all you need to do is confirm all are present or who is absent. They will radio Neil to confirm all students are evacuated.

So what are the routes?

B1 Your exit is toward the PE changing rooms at the back of B Block and out of the fire door directly on to the field and your assembly point on The **Main Field**

B2 Your exit is down the maths corridor and out of the main entrance keeping close to B Block and then out onto the **Main Field**

C1 Your exit is to go out of C Block via the back dining room and assemble on the **Small MUGA**

D1 Your exit is out of the Main door of D block and assemble in the **Main Quad** on the grass areas closest to D Block either side of the flag pole

D2 You exit via the link to A Block down the steps and on to the **Large MUGA** by going down the right hand side of F Block.

E1 You exit DT and lower French are and make your way to the area in front **Olds Sports Hall**

All staff not teaching assemble outside the main reception by the car park.

See Map

