



# Holly Lodge



A Specialist 11-19 Science College  
Holly Lane, Smethwick, West Midlands, B67 7JG  
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Headteacher: Mr Paul Shone BA (Hons) MA

Ref: PSH/EDO

April 2017

Dear Parent/Carer

Just to remind you that school will finish at 12.00 mid-day on Friday 7<sup>th</sup> April 2017. Please ensure appropriate arrangements are made for your son/daughter's safe journey home at this time.

The dining hall and deli bar will be open from 12.00 to 12.30 for those students who require lunch. Students will need to inform their Form Tutors if they require lunch.

Monday 24<sup>th</sup> April is a moderation day and school will be closed to students. It will re-open on Tuesday 25<sup>th</sup> April at 8.45am for all students.

School will also be closed on Monday 1<sup>st</sup> May 2016 (Bank Holiday).

May I also take this opportunity to remind parents and students of the following:

- All students are required to be in their form rooms for the start of the registration period at 8.45am every morning. This means that they should be on the school site before this time.
- Students must be in full school uniform including black shoes. Boots, trainers or sports shoes are not acceptable. If students need a top coat then it should be of a plain colour.
- Hoodies are not part of the Holly Lodge uniform and should not be worn to school.
- Mobile phones, music players and other electronic devices used for leisure purposes should not be brought to school. The school will not take responsibility for any of these items. If these items and/or headphones are on view/used during the school day they will be confiscated and a parent/carers will be expected to collect from the school office.
- Energy drinks are banned on our school site.

After the Easter holidays we intend to ensure that these high standards are met by all students and that their main focus is learning so that they achieve their best – we ask for the full support of parents in bringing this about.

We wish everyone a happy Easter and an enjoyable break.

P Shone  
Headteacher