



Holly Lodge High School

College of Science

Holly Lane

Smethwick

West Midlands

B67 7JG

Tel: 0121 558 0691

Fax: 0121 558 6136

Email: info@holly-lodge.org

Website: www.holly-lodge.org

Headteacher: Mr Paul Shone BA (Hons) MA

Ref: PSH/EDO

5th April 2019

Dear Parent/Carer

Just to remind you that school will finish at 12.00 mid-day on Friday 12th April 2019. Please ensure appropriate arrangements are made for your son/daughter's safe journey home at this time. Students are expected to make their way directly home and not congregate in areas in the community. We would ask for your support on this matter.

The dining hall and deli bar will be open from 12.00 to 12.30 for those students who require lunch. Students will need to inform their Form Tutors if they require lunch.

School will re-open at 8.45am on Monday 29th April 2019 to all students.

School will also be closed on Monday 6th May 2019 (Bank Holiday).

May I also take this opportunity to remind parents and students of the following:

- All students are required to be in their form rooms for the start of the registration period at 8.45am every morning. This means that they should be on the school site before this time.
- Students must be in full school uniform including black shoes. Boots, trainers or sports shoes are not acceptable. If students need a top coat then it should be of a plain colour.
- Hoodies and denim jackets are not part of the Holly Lodge uniform and should not be worn to school.
- Mobile phones, music players and other electronic devices used for leisure purposes should not be brought to school. The school will not take responsibility for any of these items. If these items and/or headphones are on view/used during the school day they will be confiscated and a parent/carer will be expected to collect from the school office.
- Energy drinks are banned on our school site.

After the Easter holidays we intend to ensure that these high standards are met by all students and that their main focus is learning so that they achieve their best – we ask for the full support of parents in bringing this about.

We wish everyone a happy Easter and an enjoyable break.

P. Shone

P Shone
Headteacher

