



Holly Lodge High School

College of Science

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Headteacher: Mr Paul Shone BA (Hons) MA

PSH/LAS

15th October 2019

Dear Parent/Carer

School closes for the October half term holiday on Friday 25th October 2019 at 3.10pm.

School will also be closed to students on **Monday 4th November 2019** for a staff training day.

May I also take this opportunity to remind parents and students of the following:

- All students are required to be in their form rooms for the start of the registration period at 8.45am every morning. This means that they should be on the school site before this time.
- Students must be in full school uniform, including black shoes. Boots, trainers or sports shoes are not acceptable. If students need a top coat then it should be of a plain, dark colour.
- Hoodies and denim jackets are not part of the Holly Lodge uniform and should not be worn to school.
- Mobile phones, music players and other electronic devices used for leisure purposes should not be brought to school. The school will not take responsibility for any of these items. If these items and/or headphones are on view/used during the school day they will be confiscated and a parent/carers will be expected to collect from the school office.
- Energy drinks and drinks in glass bottles are banned on our school site.

After the holiday, we intend to ensure that these high standards are met by all students and that their main focus is learning so that they achieve their best – we ask for the full support of parents in bringing this about.

Yours faithfully

Mr P Shone
Headteacher

