

Student protocol - Keeping Everyone Safe

1. The school will be open to selected Y10 and Y12 students
2. You should be aware of your session day and time [**so we can keep everyone safe YOU MUST stick to the times given**]
3. You need to bring a drink and pens and pencils etc with you. None will be provided to avoid any transfer risk.
4. Enter B block from the side door under the canopy.
5. As you enter B Block make your way to your assigned classroom
6. On entry listen to instructions on where to sit
7. Sanitise hands
8. Take your seat.
9. There is no break or lunch time you will stay for the session and leave.
10. Toilets at the front of B Block by the hall are available.
11. You need to know how B Block is set up -

B Block set up

- Classrooms are set to a maximum of 6 students with 2 meter spacing
- A one way system is in operation with entry from the covered area by B21 and exit through the main entrance.
- The one way will go up past photocopying room and round exiting past maths and toilets.
- Toilets at the front downstairs by the main hall are the ones in use. This is to allow for regular monitoring and cleaning.
- Signage for directions, safe spacing and washing protocols will be in place
- 2 meter markers will be on walls and windows to allow 2 metre spacing as you walk around. **YOU MUST** keep your distance
- All rooms, tables etc. will be cleaned the end of the day session.
- Hand sanitisers in all classrooms for students and staff on entry and exit.

Your safety and that of others

12. You should use your own equipment and not share any equipment.
13. When your session is finished you will be directed to leave. This means staying on your own and going straight home.
 - Do not hang around and wait for friends
 - Do not meet up at the park or any other social area.
14. Dress code has to be appropriate for being at school but you do not have to wear school uniform. You should wear appropriate clothing that may be washed at the end of a school day. So it for this reason blazers and ties are inappropriate. You could wear your school trousers and a shirt that can be washed at home

15. YOUR BEHAVIOUR IS IMPORTANT

- **You must keep your distance**
- **Respect others in the way you talk and act**
- **Don't expect to be able to socialise, now is not the time and place**
- **Respect the staff who are trying to help you at this time**
- **You must follow the social distancing rules in class and on the way to and from school**
- **Tell a staff member if I feel unwell**
- **Not bring things into school from home that are not required.**
- **Not mix with any other students in the school**
- **Only enter and exit the school building from the designated entrances**
- **Follow good respiratory hygiene: coughing and sneezing into elbow or tissue**
- **Follow good hand hygiene - use soap and water for 20 seconds/hand sanitiser as directed**
- **Behave well at all times to maintain the safety of myself and others**
- **Follow these expectations and know that if I don't, I will be sent home and will not be able to come back into school until I can be safe**
- **Act at all times to STAY SAFE!**