



## Holly Lodge High School

College of Science

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Headteacher: Mr Paul Shone BA (Hons) MA

PSH/LAS/Transition Letter June 20

1<sup>st</sup> June 2020

Dear Parent/Carer

We are very pleased to hear that your child has been allocated a place at Holly Lodge High School. We look forward to welcoming you and your child as and when the rules allow it.

Due to the current situation that Covid-19 has brought we will be operating a minimal-physical contact transition and will only be inviting parents and students into school when deemed safe to do so. We understand that the transition process from primary to secondary can be a daunting experience and we will assist in any way we can.

In order to assist with transition I would be very happy to communicate with you should it been needed via email/phone call. We have been talking to primary schools and gathering information to assist us in the usual way.

Please can I assure you that we will do all we can to ensure that the transition for your child from primary to secondary is as smooth as possible. We have a wonderful team of staff who manage the transition and are at your disposal for support and guidance. We do hope that your child is looking forward to joining our community, as are we. I am delighted to be a part of this major milestone in your child's life.

Please do not hesitate to contact the school should you need any support. Please email me in the first instance on [transition@holly-lodge.org](mailto:transition@holly-lodge.org). We will update the schools website regularly with relevant information also.

Please stay safe.

Kindest Regards,

Yours faithfully

**Mr Jonathan Newton**  
Assistant Headteacher