



Holly Lodge High School

College of Science

Holly Lane

Smethwick

West Midlands

B67 7JG

Tel: 0121 558 0691

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Email: info@holly-lodge.org

Website: www.holly-lodge.org

Headteacher: Mr Paul Shone BA (Hons) MA

JN/ss

April 2018

Dear Parent/Carer,

Year 7 Parents Evening

Thursday 10th May 2018

I have pleasure in inviting you to our Year 7 Parents Evening on Thursday 10th May. This will take place between 4.30pm to 6.30pm. Please sign in and collect your child's report from Block B Hall.

At the Parents Evening you will have the opportunity to discuss your son/daughter's progress this year.

An appointment system will operate for this Parents Evening. We hope that this will reduce waiting time. Your son/daughter will bring home an appointment sheet. On this sheet you will be able to indicate the staff you would particularly like to see. It may not be necessary to see all staff. Normally six to seven staff will be adequate.

If you are unable to attend the evening, please contact Mr J Newton to arrange an alternative appointment to discuss your son/daughter's report.

Could you please return the acknowledgement slip below as soon as possible. We look forward to seeing you.

Yours sincerely

Mr P Shone
Headteacher

Please return to form tutor

Year 7 Parents Evening –Thursday 10th May 2018

Name of student..... Form.....

•I will be attending the Year 7 Parent's Evening on Thursday 10th May 2018 []

•I am unable to attend the Parent's Evening on Thursday 10th May 2018 and will contact the school to arrange an alternative appointment. []

Signed..... Parent/Carer





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